District Representative – District Two

The District Representative (DR) is the service link between the groups and the Kentucky Area.

Our district meets on the second Thursday of the odd numbered months (January, March, May etc.) at 7pm at Serenity House, 200 Homestead Dr., Jeffersonville IN 47130. Our meetings last approximately one hour.

The DR represents the district at Area World Service Committee (AWSC) meetings which are held quarterly in January, March, June and October. The January meeting is an all-day meeting held on Saturday in Bardstown KY. The March, June and October meetings are held on Friday evenings in Elizabethtown KY prior to the Area Assembly.

The DR represents the district at Area Assembly which meets all-day on the first Saturday in March, June and October.

The DR is elected to a 3 year term by the group representatives (GR).

Duties:

- Create and maintain a list of names, addresses, phone numbers and e-mail addresses of all GRs and CMAs for District 2 and share with GRs.
- Notify GRs of date, time and location of district meetings, ISC meetings, AWSC meetings Area Assembly meetings, Al-Anon convention, Alateen conference, Area TEAM event and World Service Conference.
- DR acts as a point of information distribution by forwarding e-mails to GRs from area officers and committees.
- Attend/visit all groups in the district occasionally to encourage participation in service and insure they are receiving proper information and help.
- Verify group record information at WSO online group records and assist in updating information and verifying accuracy of records working with the area group records coordinator and the Louisville Area Information Service (AIS).
- Set aside time to organize and review information from Area Assembly, AWSC and District meetings and share accordingly.
- Host AWSC and Area Assembly once in 3 year term with the help of GRs and district members.
- Cooperate with Alateen Area Process Person (AAPP) in verification of Al-anon Member Involved in Alateen Service (AMIAS) certifications. Maintain district copies of AMIAS certifications.
- Ask for help. Get a service sponsor. Read the Service Manual.
- Conduct District Meetings

    1. Notify GRs of date, time and locations of district meetings.
    2. Create an agenda for the district meeting, e-mail the agenda to the GRs and print a copy of the agenda for each GR.
    3. Provide GRs with a copy of the minutes of the last district meeting for review, correction and/or approval.
    4. Create a sign-in sheet for the district meeting.

5. Create and implement public outreach projects with the help of the GRs and their groups.
6. Encourage GRs to attend the Area Assembly. If they are unable to attend the may ask someone to fill in for them to assure that their group has a voting voice in area matters.
7. Coordinate district events and workshops.
8. Be available to offer support for group questions or problems.
9. Encourage participation with Alateen.